

09/26/06 Conservation Board Minutes

TOWN of ELMA CONSERVATION BOARD

DRAFT û MINUTES OF REGULAR MEETING September 26, 2006

I The Regular Meeting of the Town of Elma Conservation Board, hereinafter referred to as the Board, was held on Tuesday, Tuesday, September 26, 2006 at 7:00 p.m. in the Conference Room at the Elma Town Hall, 1600 Bowen Road, Elma, New York.

PRESENT: ABSENT:

Chairman Fred Streif Glenn Reinhardt

Member Raymond Boy William Jackson

Member William Massaro

Member Marc Schneckenberger

Member Bryant Zilke

Kenneth Schroeder (Substitute for G. Reinhardt)

Recording Secretary Diane Rohl (Substitute for W. Jackson)

II MINUTES OF 8/22//06

Motion to Approve by Bryant Zilke and Second by Raymond Boy. Ayes: 7. Nays: 0.
Motion carried.

III APPROVAL OF POSTING MINUTES TO TOWN WEB PAGE

Two different formats were proposed for consideration. The ECB decided that it was not necessary to abridge the Minutes for posting to the Town Web Page. Since the Minutes will be released for publication prior to their official approval at the next regularly scheduled ECB meeting, it was decided to label them as a "Draft" copy.

Motion to Approve by Bryant Zilke and Second by Kenneth Schroeder.
Ayes: 7. Nays: 0. Motion carried.

IV ECB BASELINE DOCUMENTATION POLICY

A copy of the BASELINE DOCUMENTATION POLICY as amended was distributed to all ECB members. Developed over the last three meetings and states the mission and goals of the Land Conservation Easement Program. It also outlines the steps necessary to determine, approve and monitor lands granted easements and placed in the Program.

V TOWN OF ELMA LAND CONSERVATION EASEMENT PAMPHLET

The pamphlet designed by the ECB for distribution to the public was completed and printed with the help of Kenneth Schaff. Copies were handed out to the ECB Members for review and comment. It was agreed that the end product was one that was impressive and one with which we were all pleased.

Other copies had already been given to each Town Office for their information. Multiple copies were left in the Town Clerk's Office to be handed out to any landowner wishing to have more information prior to submitting an application for a land conservation easement.

VI COMMUNITY OUTREACH AND EDUCATION PROGRAM

a) It was decided that there should be an outline available to ECB Members who will be explaining the Land Conservation Program to community groups. In that way the message will be comprehensive and consistent. Diane Rohl and William Jackson have volunteered to develop an outline for the program. Ray Boy will also help via email. The outline should be ready for review by October.

b) Community organizations who may be potentially interested in learning of the Program were identified: Kiwanis, Senior Citizens, Historical Society, Lions Club, Elma Business Association, Volunteer Fire Companies, etc. It was also suggested that it would be a good idea to make a presentation to the Town Board at a Work Session. It would be necessary to request being placed on the Agenda.

c) A list of ECB members who are available and have an interest in conducting public presentations on the Land Conservation Easement Program will be chosen at the next ECB meeting.

d) An Information Letter will be drafted for mailing with the Program pamphlets to all of those in attendance at the March 2005 public meeting. This meeting was held for those who had interest in learning about the Land Conservation Easement Program. Marc Schneckenberger volunteered to draft a letter and to send it to all ECB Members via email for comment and/or revision. Diane Rohl will handle the details of formatting, printing and mailing. About a week after the mailing, ECB Members will be following up with a telephone call to each recipient.

e) ECB Members decided it was important to have another Press Release to call attention to the Program. Possible publications for the press release should be the Elma Review, the East Aurora Advertiser, The Penny Saver and the Orchard Park Citizen. A Flyer should be designed for posting around Town. Some suggestions were made regarding its

design. The Pamphlets should also be distributed to the media as soon as possible. Chairman Fred Streif volunteered to contact Kenneth Schaff for publication of another press release in the Town Newsletter and an additional printing of 50 copies of the Pamphlet.

Motion to Approve Items a. û e. by Diane Rohl and Second by Marc Schneckenberger.
Ayes: 7. Nays: 0. Motion carried

VII BUILDING CAP POLICY

ECB Members who had attended the Joint Meeting of the Town and Planning Boards on 9/13/06, and the Planning Board Meeting on 9/19/06, shared with the other ECB Members, the suggestions made by members of other Boards.

VIII JOINT MEETING OF TOWN BOARDS ON BUILDING CAP POLICY

Once again the ECB Members exchanged ideas on the Building Cap Policy being considered by the Town Board. The ECB believes it should be a part of the review process for development plans as stated in the Town of Elma Code that established the Conservation Board. It was suggested that ECB write a formal letter to Michael Nolan, Supervisor, requesting a joint meeting of the Town, Zoning, Planning and ECB Boards. The intent would be to explore ideas for controlling growth in the Town of Elma; and to discuss the role of each Board as it relates to the Regional Comprehensive Plan.

Motion by Marc Schneckenberger and Second by Fred Streif.

Ayes: 7. Nays: 0 Motion carried.

IX REVIEW OF REGIONAL COMPREHENSIVE PLAN (Excerpts from Town of Elma Master Plan) Mark Schneckenberger email dated 3/7/06)

This item was tabled by consensus due to the absence of two of our Board Members.

X OTHER BUSINESS

A. Business cards will be issued by the Town to all members of all Boards. Also laminated cards with a picture of identification will be issued. This will be particularly helpful when it becomes necessary to investigate or inventory land conservation easement parcels.

B. The Town Assessor informed Diane Rohl that there is no place to designate land

conservation easements in the software program designed by ORPS. She said she will be working to resolve this issue and others regarding interpretation of the law as it relates to the reduction in assessed value for land conservation easements.

C. A concern was raised by Diane Rohl regarding how approved land conservation easement details will be readily available to Town of Elma Departments who will need them in the course of their duties. (i.e. Assessor, Building Inspectors) Diane Rohl will discuss further with the affected personnel, a procedure to keep them updated as easement agreements are approved by the Town Board.

D. It was decided to request funds for a Municipal Membership with the WNYLC at an annual cost of \$50. A letter of request will be written to the Town Supervisor.

E. Additional copies of the Regional Comprehensive Plan were made on computer disks and distributed by William Massaro.

F. Since the ECB now finds it necessary to expend funds for printing, office supplies, etc. it was decided to request a monthly budget report indicating the ECB appropriations and expenditures. A letter of request will be written to the Town Supervisor.

G. It was decided that some members of the ECB should attend the WNYLC Conference in Batavia on November 9th at a cost of \$25 each, with transportation to be provided by the individuals themselves. A letter of request will be written to the Town Supervisor

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Motion to Approve Items A. û G. by Raymond Boy and Second by Diane Rohl.

Ayes: 7. Nays: 0. Motion carried.

Motion to Adjourn at 8:55 PM by Marc Schneckenberger and Second by Bryant Zilke.

Ayes: 7. Nays: 0. Motion carried.

Respectfully submitted,

Diane Rohl,
Recording Secretary