

11/28/06 Conservation Board Minutes

TOWN of ELMA CONSERVATION BOARD

DRAFT - MINUTES OF REGULAR MEETING íV November 28,2006

I The Regular Meeting of the Town of Elma Conservation Board, hereinafter referred to as the Board, was held on Tuesday, November 28, 2006 at 7:00 p.m. in the Conference Room at the Elma Town Hall, 1600 Bowen Road, Elma, New York.

PRESENT:

Chairman Fred Streif
Member Raymond Boy
Member William Jackson
Member William Massaro
Member Glenn Reinhardt
Member Bryant Zilke
Alternate Kenneth Schroeder
Recording Secretary Diane Rohl

ABSENT: None

ALSO ATTENDING:

Pat Szarpa, Executive Director, WNYLC
Robert Besanceney, Board Member, WNYLC

II PHOTO SHOOT by Kenny Schaff

Pictures were taken of individual members by Mr. Schaff. He will make up photo i.d. cards for each member of the ECB should they be required to visit landowners.

III MINUTES OF 10/24/06

Motion to Approve as Amended by Raymond Boy and Second by Glenn Reinhardt.
Ayes: 7. Nays: 0. Motion carried.

IV REVIEW OF PDR GRANT PROCESS AND PROCEDURES

Pat Szarpa, Executive Director of the Western New York Land Conservancy, gave a brief

overview of the Conservancy. It has a volunteer board of directors and two employees. The Conservancy covers approximately 4000 acres of protected land by agreements with other agencies, donations of easements, and actual ownership of property.

Robert Besanceney, Member of the WNYLC Board and Treasurer, has worked with the NYS Department of Agriculture and Markets for the Towns of Amherst, Clarence and Marilla on their Purchase of Development Rights (PDR) Grants. He indicated the following entities/individuals would be involved in the PDR process:

- 1/2 Town Board (for official actions)
- 1/2 Town Supervisor
- 1/2 Town Attorney
- 1/2 Project Manager/Liaison (if desired locally)
- 1/2 Project Manager (WNYLC as named in the PDR Grant)
- 1/2 Landowner
- 1/2 Landowner's Attorney

Mr. Besanceney proceeded to explain the procedures involved in working through the entire process of the PDR Grant. He left a copy of the WNYLC Plan for Monitoring of Conservation Easement Property (attached as part of the Minutes) and a sample copy of the NYS Department of Agriculture and Markets Standard Agricultural Easement Agreement & Deed of Conservation Easement..

Mr. Streif indicated a meeting was set up with Michael Nolan, Town Supervisor and Connie Miner, Grants Writer and Bryant Zilke, Project Manager/Liaison from the ECB. Mr. Streif said he would talk to Mr. Nolan about using Jason Engels as a consultant for the PDR Grant.

V COMMUNITY OUTREACH AND EDUCATION PROGRAM

Mr. Jackson gave the ECB a preview of his Power Point Program, as yet not fully completed. The program took about an hour. He asked for comments. While there were a few suggestions, it was decided that it would be best viewed when there was more time to study it. Mr. Massaro offered to convert it to a .pdf file and email it to every member. Tabled by unanimous consent until december meeting.

VI LAND CONSERVATION EASEMENT POSTER & FLYER

A. POSTER ¶ It was decided that the poster was too large and the background was too busy. It was felt that we might have trouble getting it posted because of its size. Diane Rohl was instructed to have Mr. Schaff reduce the size and eliminate some of the graphics on the poster. A revised poster should be ready for ECB approval shortly.

B. FLYER ¶ The tri-fold flyer was completed by Mr. Schaff after the wording had been approved at the October Meeting. Copies will be mailed to the ECB and used in future mailings to potential conservation easement landowners.

VII BUDGET REQUEST FOR MOVIE PROJECTOR SCREEN

The Board unanimously agreed to share the cost of a movie screen with the Planning Board, such screen to be used for Power Point Programs and GIS. Then Fred Streif thought he remembered that the Town already owned one. He agreed to check into it the next day and if he was mistaken, Diane Rohl would take care of requesting approval for the expenditure from the Conservation and Planning Boards' Budgets.

VIII ECB MEMBER REPORT ON CALLS TO ¶List of 30+¶

Letters were mailed to attendees and other related people who were present at the March 2005 meeting on Conservation Easements. Each ECB member was assigned a group of people to call and inquire as to whether they might be interested in the program. ECB Members reported on the results. Application Folders were also distributed to approximately ten people. Indications are there may be some people who are interested.

IX IDENTIFICATION OF PROPERTIES OVER 10 ACRES

It was decided that a mailing should be done to this group of landowners. The letter would be similar to the one used for the March attendees. ECB Members would once again be assigned a group of people to contact with a follow up call. Diane Rohl is to revise the letter and prepare a new mailing as soon as possible.

X ROLE OF ECB & OTHER BOARDS from RCP ¶ DRAFT LETTER

After a brief discussion it was decided to table this item until the next meeting. Motion to Table made by Raymond Boy and Second by Bryant Zilke.
Ayes: 7. Nays: 0. Carried.

XI ELMA SUBDIVISION AND SITE PLAN APPROVAL REGULATIONS

As requested by Fred Streif, copies of the above were distributed to each ECBB Member for their information.

XII PERSONNEL - RECOMMENDATION FOR NEW CHAIRMAN

Fred Streif reminded the ECB that he was serving as Chairman for one year only. His term ends in December. Therefore he stated that he will be recommending to the Town Board that Bryant Zilke be appointed as the new Chairman of the ECB. All members of the ECB were unanimous in their endorsement of Bryant Zilke for the position.

XIII MOTION TO ADJOURN

Motion to adjourn at 10:00 p.m. by Raymond Boy and Second by Bryant Zilke.

Ayes: 7 Nays: 0. Motion carried.

MOTION TO ACCEPT MINUTES AS AMENDED ON DECEMBER 12, 2006 BY Fred Streif and Second by William Jackson.

Ayes: 6 Nays: 0 Absent: 1

Respectfully Submitted as Amended,

Diane Rohl,
Recording Secretary to the ECB