

TOWN of ELMA CONSERVATION BOARD  
**1600 Bowen Road Elma, NY 14059**

**MINUTES OF MEETING – February 26, 2013**

The Regular Meeting of the Town of Elma Conservation Board, hereinafter referred to as the ECB, was held on Tuesday, February 26, 2013 at 7:00 PM in the Conference Room at the Elma Town Hall, 1600 Bowen Road, Elma, NY

**PRESENT:**

Chairman Bryant Zilke  
Member Raymond Boy  
Member Eric Weaver  
Member Kenneth Schroeder  
Member Laurence Daley  
Member William Jackson  
Recording Secretary Kerry Galuski

**ABSENT:**

Member Michael Sobczak

**I APPROVE MINUTES –**

Motion was made to approve the minutes of January 22, 2013 motion was made by Ray Boy and seconded by Larry Daley. Ayes: 7. Nays: 0. Motion Carried.

**II UPDATE ON LAND INVENTORY PROJECT**

**A. Review Elma parcel maps**

Kerry is checking to see what the capabilities of the GIS system is at the water department. The water superintendent went to a seminar on GIS software.

**III PROPOSED CONSERVATION EASEMENT LEGISLATION**

**A. Review Application Letter & Forms**

Kandy Wittmeyer the assessor will determine what the exemption amount is when a resident applies for a conservation easement. There needs to be a survey and an aerial photo of the property in question for the easement. We need to plan out what the flow process will be when an application is submitted. Ray stated that we do not want to over step what the ECB roll is in processing an application for the easement. The question came up from Eric and Bill that at the last meeting it was mentioned that a search needs to be submitted from a property owner that is applying for the easement. Ray brought up that we need to stream line what we need for an application. Bryant stated that the law is meant to be simple so that the application would keep moving through the process.

The ECB agreed that we need to take one file and go through what we have and what we still need in that file. The Blair property should be a complete file and should be ready to go to the next step. Bill Jackson suggested that Bryant walk the file though each department that needs to approve the case. The Abram's property should be set except the resident would like to review the agreement. Springbrook Shores is the perfect example of a contract that is currently in place. The Town Attorney took a look at the agreement and made some changes. Kerry will make the changes and bring the agreement to the next meeting. Bill asked if his concerns should be attached to the BDR. The new draft of the agreement should have the revision date in the lower right corner.

The Post property should also be ready to be sent to the various departments. Eric made up a new walk through check list and asked that the board take a look at it and make changes for the next meeting. The

Rupp property is also ready to be reviewed. There needs to be an aerial photo of the property and also check with the assessor's office for any other items that may be missing. The Love property on Rice Road is just being looked at by Ken and Ray. Wieczorek was visited by Ken and there needs to be a write up done. Also check with the assessor to see if they have a survey of the property. Bill asked if the write ups are what the Town Board is looking for.

V ADJOURN

Motion made by Ray Boy and seconded by Ken Schroeder to adjourn the meeting at 9:00 PM.  
Ayes: 7. Nays: 0. Motion Carried.

Respectfully submitted,

Kerry Galuski,  
ECB Recording Secretary